# Table of Contents

This booklet contains information that will help you navigate the 2020 Bishop Electing Convention.

**In this book, you’ll find**

- Draft Agenda ................................................................. 3
- Parking Information................................................................. 4
- Cathedral Map................................................................. 5
- Frequently Asked Questions...................................................... 6
- Voting Instructions ............................................................. 7
- Candidate Information .......................................................... 8
- Standing Rules of Order........................................................ 9
- Special Rules of Order ....................................................... 13
January 25th Agenda

9am Credentialing
As you enter the Cathedral, you will be guided to the Banquet Room, where you will be checked in by the Committee on Credentials. You will then receive a nametag, which will designate you as a clergy or a lay delegate, and your voting device. From there, you will be guided to the second floor. The Electing Convention will take place in the Sanctuary space on the second floor.

Please note: your nametag will act as your credential verification once you have checked in. Please keep your nametag on and visible, as you will need it in order to access any spaces on the second floor of the Cathedral. Individuals without credentials will be invited to view the livestream of the convention in the community room, on the first floor.

10am Convention Begins
We will be voting in the context of an extended Eucharist. We will begin our time with hymns and prayers, and then move to voting. Voting will be electronic. The time between votes will be spent in silence, in prayer, or in corporate worship. We will end our time with the Eucharist, and a message from our bishop-elect.

The election will take place in the context of worship. We will start the service promptly at 10am, and move through to the prayers of the people, at which time we will have our election. There will be as many ballots as are necessary to elect a new bishop. In order to have a successful election, a candidate must have a majority of votes in both the clergy and lay order in the same ballot. There will be a break, if necessary, for lunch (please note: lunch is provided, and all voting delegates are asked NOT to leave the Cathedral during that time). If there has not been a successful election at that time, convention will reconvene.

Once we have successful election, everyone will be asked to return their voting devices, and sign the Testimonial (a required document that validates the election). We will then celebrate the Eucharist together.

The electing convention does not have an estimated end time. We simply can’t predict how long it will take. With that in mind, bring snacks (you are allowed to eat and drink in the cathedral space) and clear your afternoon of plans.
Parking Information

Walker Art Center Ramp (725 Vineland Place)
Underground parking - daily rate of $5. Enter the ramp on Vineland Place at Bryant Avenue.

White Earth Nation (1730 Clifton Place)

Alliance Architecture (400 Clifton Place)

Hennepin Ave United Methodist Church (511 Groveland)

There will be no parking at the Women’s Club for this event.

*Parking at St. Mark’s Cathedral is reserved for those with mobility issues*
Frequently Asked Questions

Credentialing
Credentialing will happen immediately after you enter the Cathedral. Volunteers will be present to direct you to the credentialing tables. You will be checked off of the lists by a member of the credentialing committee, given a slip to bring with you to pick up your nametag and your voting device, then led upstairs to the Sanctuary. You will need your nametag, designating you as a delegate, in order to enter those second floor spaces.

Alternates
Alternates will not be able to attend the electing convention, unless they are taking the place of a delegate, in which case the proper process and documentation must be followed. Find more information about this at mnbishopsearch.org/governance.

Guests
We encourage delegates to come on their own, as the electing convention will be livestreamed, and guests will not be able to access the sanctuary where the convention will be taking place.

Lunch
A boxed lunch will be served at the electing convention. Lunch is free, and will be served even if a successful election has happened before the lunch hour.

What to Wear?
Dress comfortably. It’s January, so it might be cold. Based on where you park, you may also need to walk, so don’t forget proper winter gear! We will be in the Sanctuary space, so make sure you bring layers, just in case.

Snacks
Because we do not know how long the electing convention will take, we ask that you please plan to take care of yourself. There will be lunch and a snack provided, as well as water and coffee stations, but you may want to bring more snacks. Food and drink is allowed everywhere in the Cathedral.

Voting Devices
Electronic voting devices will be utilized during the electing convention. We are working with an outside company to manage these devices, which will automatically tabulate votes.

Between Votes
There will be time and space taken between votes for reflection, singing and prayer.

Cell Phones/Devices
In accordance with the Special Rules of Order which were approved in September (and are included in this booklet), attendees are asked to ensure that their devices are off or muted, and are prohibited from using their devices to communicate about matters occurring at the convention.
Voting

We will be voting using electronic voting devices. We have contracted an outside company to support this process. When you are credentialed, you will receive your device, and you will be responsible for managing your device throughout the event.

We will participate in 2 test ballots at the beginning of our day so that you can become familiar with the device, and so that we can ensure any issues are resolved before formal voting begins.

Once we begin the formal voting process, we will vote by orders. The clergy vote will open, clergy people will cast their votes using their devices, then the clergy vote will close. Then, the lay vote will open, lay people will cast their votes using their devices, then the lay vote will close.

After voting has closed, there will be 5-10 minutes of silence, singing, and prayer. During that time, each candidate will be notified of the vote tally, and will have the opportunity to remove themselves from the election if they wish.

After each candidate has been contacted, the results of the ballot will be displayed. If we do not have a successful election at that time, we will begin a new ballot.

Electronic Voting Devices

- When you receive your device, it will already be on.
- Wait until you are told to ‘vote by order’
- Find the number that corresponds with your selection
- Press that number
- The green light will go on and the LCD screen will show your vote
- If you have an issue, please find an usher to assist you.

*Once the event is complete, return your device. If your device is not returned, you will be charged a $50 fee.*
X Bishop Candidates

The Rev. Canon Abbott Bailey
*Canon to the Ordinary*
Diocese of California
mnbishopsearch.org/the-rev-canon-abbott-bailey-2/

The Very Rev. Craig Loya
*Dean, Trinity Cathedral*
Omaha, Nebraska
mnbishopsearch.org/the-very-rev-craig-loya-2/

The Rev. Kara Wagner Sherer
*Rector, St. John’s Episcopal Church*
Chicago, Illinois
mnbishopsearch.org/the-rev-kara-wagner-sherer/

The Rev. Canon Robert Two Bulls
*Vicar, All Saints Indian Mission*
*ECMN Missioner, Department of Indian Work and Multicultural Ministries*
Minneapolis
mnbishopsearch.org/the-rev-canon-robert-two-bulls/

The Rev. Erika von Haaren
*Vicar/COO, Saint Barnabas on the Desert*
Scottsdale, Arizona
mnbishopsearch.org/the-rev-erika-von-haaren/
Standing Rules of Order
Standing Rules of Order

The following Rules of Order, are presented for this Convention.

1. The Chair may require that only accredited Delegates are seated within the Delegate area.

2. Any attendee granted a Voice who desires to address the Convention must do so from one of the microphones provided on the Convention floor. The Chair shall rule out of order anyone who attempts to address the Convention from other than a microphone provided for that purpose. When recognized by the Chair, the speaker will identify himself or herself by name, faith community, and city. Unless determined otherwise by the Convention, speeches or presentations from the floor are limited to two minutes each, subject to the Chair’s sole discretion to allow for additional time.

3. When a question is under consideration, no motion shall be received unless the purpose of the motion is to:
   
   a. lay it upon the table,  
   b. postpone it to a certain time,  
   c. postpone it indefinitely,  
   d. commit it,  
   e. amend it, or  
   f. divide it.

   Motions for any of these purposes shall have precedence in the order named. The motion to lay upon the table, and to adjourn, shall always be in order and shall be put without debate.

4. No motion shall be debated, or shall be considered as being before the Convention, unless seconded and, if required, presented in writing. When anything other than a routine motion is made by a Delegate, in the interest of clarity, a written copy of the motion is to be handed to the Secretary of Convention for the record.

5. Any of the following who are not already elected Delegates to the annual meeting of the Convention or otherwise provided with a seat at the same shall be admitted to the sittings of the Convention:
   
   a. all Clergy of the Protestant Episcopal Church, and of the Church in full communion with the same;  
   b. Candidates for Holy Orders in the Episcopal Church in Minnesota;  
   c. members of the Council;  
   d. lay members of the Standing Committee;  
   e. lay members of the Trustees; and  
   f. President and Vice President (or Senior Warden and Junior Warden, as the case may be) of the Vestry or Bishop’s Committee of a Church in which the Convention is held.

   Upon admission of these persons to the sittings of the Convention, their names shall be entered on the register of those attending.
Standing Rules of Order

6. Voting by orders shall be done in accordance with Chapter 7-B of the Constitution as amended and adopted by the 1998 Convention.

7. The matters to come before the Convention shall include only those items indicated on the Agenda, as adopted at the opening of the Convention.


9. In addition to any nominations for elected office contained in the Convention Booklet distributed prior to Convention, nominations may be made from the floor of Convention for any election that will take place at the Convention. Nominations from the floor follow the following procedure:
   a. Prior to any election, the Chair shall open the floor for additional nominations;
   b. Nominations may be made by any person in attendance who has been granted a Voice at Convention, and must be made from one of the provided microphones;
   c. Nominations do not require a second, but the person nominated must consent to serve if elected;
   d. Persons are allowed to nominate themselves should they wish to do so.

10. In all elections for which balloting is the determined method of selection, all nominees shall be listed on the first ballot. Any and all subsequent ballots shall contain no more than twice as many names for consideration as there are vacancies remaining to be filled, with nominees who received the least number of votes on the preceding ballot being removed from consideration until only the proper number of nominees remain. The only exception to this rule shall be that when the last nominee eligible to remain on the ballot was tied on the preceding ballot with one or more other nominees, all those tied for the last position on the ballot shall be listed on the ballot.

11. In the event that Convention is electing persons to any Office for terms of differing lengths, Delegates shall vote for the exact number of vacancies (of any length). The candidate receiving the most votes shall be elected to the longest term, the candidate receiving the second-most votes shall be elected to the second-longest term, and continuing in such manner until all vacancies have been filled. In the event of a tie, term lengths will be determined by drawing lots. Notwithstanding the provisions of this Rule, no candidate who does not receive at least one vote (or a higher number prescribed by Constitution, Canon, Standing Rule of Order, or will of Convention) shall be deemed elected to any post.

12. When General Convention Deputies and Alternates are elected at the same annual meeting of the Convention, election of Deputies and Alternates will occur on a single ballot. The ballot will list all persons nominated in each order. The four candidates in each order receiving the most votes shall be elected as Deputies. The four candidates in each order receiving the most votes other than those elected as Deputies shall be elected as Alternates. Notwithstanding the provisions of this Rule, no candidate who does not receive at least one vote (or a higher number prescribed by Constitution, Canon, Standing Rule of Order, or will of Convention) shall be deemed elected as a Deputy or Alternate.
Standing Rules of Order

13. None of the election procedures described in these Standing Rules of Order shall apply to the election of a Bishop Diocesan, Bishop Coadjutor or Bishop Suffragan. Such elections shall be conducted according to rules prescribed and adopted for that purpose.

14. Computer-assisted balloting may occur at the discretion of the Chair.

15. Resolutions that have not been submitted to the Secretary of Convention and the Committee on Constitution, Canons, and Resolutions for consideration may not be introduced at Convention. However, the Chair may, at his or her discretion, make an exception and entertain any resolution of the nature described above and recommend its introduction at Convention. If such recommendation is approved by a majority vote of the Convention, the resolution shall be received and considered by Convention.

16. Any of the following related to the annual Budget shall be out of order and shall not be considered or voted on by the Convention:
   a. any motion to adopt a proposed budget that is not a balanced budget;
   b. any motion to adopt a proposed budget that does not provide for the Episcopal Church in Minnesota to fulfill its full obligation of support to the Episcopal Church; and/or
   c. any motion to amend the proposed budget in any manner that results in budgeted expenses in excess of anticipated income in the ensuing fiscal year from the apportionment of Parishes and Missions and/or from other sources of Episcopal Church in Minnesota income.
Bishop X Election

Special Rules of Order for Election of the Tenth Bishop of the Episcopal Church in Minnesota
Introduction

A Bishop Election requires the creation of two governing documents: Section I: Procedures for Discernment and Nomination and Section II: Special Rules of Order for Election of the Tenth Bishop of Minnesota.

A working group made up of representatives from the Council and Standing Committee with the guidance of the Chancellor was appointed to collaborate for this project.

In the past year, the group worked diligently to offer the products offered to Convention, using common sense principles, canonical conformity, and best practices from other dioceses' search processes. Council approved Section I: Procedures for Discernment and Nomination on June 8, 2019 in order to provide the necessary procedures for the work to begin and continue in advance of Convention. It is presented here for ratification by Convention.

Council approved and Standing Committee endorsed the draft of Section II: Special Rules of Order for Election of the Tenth Bishop of Minnesota and urge adoption for use at the Bishop Election in January 2020.

Special Rules

1. The 162nd Annual Convention of the Episcopal Church in Minnesota (hereinafter ECMN) upon completion of its normal business shall be recessed to January 25, 2020 to reconvene in special session for the purpose of electing the X Bishop of ECMN. The election of a Bishop in accordance with the Constitution and Canons of the Episcopal Church and of ECMN shall be the sole order of business at the January 25, 2020 session of Convention.

2. These Special Rules of Order for the Election of the X Bishop of ECMN, adopted pursuant to Title III, Canon 11.1 of the Canons of The Episcopal Church and the Constitution and Canons of ECMN shall apply during the session of the 162nd Annual Convention commenced on January 25, 2020 for the purpose of electing a Bishop Diocesan. Except as these Special Rules provide otherwise, the Rules of Order of Convention shall continue in full force and effect.

3. The Rt. Rev. Brian N. Prior, Bishop of ECMN, shall preside as President of the special session of the 162nd Annual Convention.

4. The President shall appoint a Parliamentarian. The President shall also appoint the following:
   a. Ushers, tellers and such other persons the President deems necessary to assist the special session of Convention in conducting its business.
      i. Ushers shall keep good order in the observance of these Rules of Order under the supervision of the Secretary or the Secretaries designee(s).
      ii. Tellers shall count ballots and otherwise assist the Convention with the voting process.
   b. In making such appointments, the President shall select such persons who are communicants in good standing of a Congregation of ECMN but, where reasonably possible, who are not otherwise entitled to seat, voice or vote at the Convention.
   c. Any person appointed by the President as an usher or teller or to otherwise assist the Convention in conducting its business shall register at the desk of the Committee on Credentials, and the presence of such person shall be checked against a roll furnished by the President or Secretary.
5. The Convention shall consider the following nominees for election as X Bishop Diocesan of ECMN as determined according to "Procedures for the Discernment and Nomination of Candidates to Stand for Election" adopted by the Council:
   a. Nominations by Standing Committee: Candidates for Bishop arising from the Search Committee process shall be identified and nominated by the Standing Committee.
   b. Nominations by Petition: Nominations by Petition shall have complied with "Procedures for the Discernment and Nomination of Candidates to Stand for Election," adopted by the Council, and by procedures and timeline established by the Standing Committee and Search Committee in furtherance of those procedures.
   c. All nominations by the Standing Committee and Nominations by Petition shall be announced to and placed in nomination before the Convention by the Standing Committee.
   d. Nominations from the Floor: Nominations from the floor of Convention shall be ruled out of order, except as such nomination is in compliance with the Constitution of ECMN, Article 7-B-23-b which requires that: "No person may be nominated from the floor, however, without first having been subject to the complete background investigation and checks prescribed for all nominees, and are available to Convention on the same basis as results pertaining to the other nominees." Any nominee from the floor shall inform the Transition Committee of his or her representative.

6. No others shall be eligible for nomination.

7. No second to the nominations shall be required.

8. The Transition Committee shall inform the President of Convention and the Committee on Credentials of the representative for each nominee and shall inform the President and Committee on Credentials promptly of any change in representatives.

9. If a nominee is a Member of Convention, he or she may vote but shall not be present on the Convention floor during the election portion of the Convention.

10. There shall be no advocacy or endorsement of candidates when their names are announced at Convention.

11. There shall be no floor debate or speeches. Points of parliamentary procedure may be raised. Proper decorum and courtesy shall be maintained at all times by those addressing the Special Session in accordance with the customs of ECMN and the Standing Rules of Order of Convention.

12. No proxy voting shall be permitted; clergy and lay delegates must be present to vote.

13. Only those persons properly credentialed with seat and voice at the 162nd Annual Convention shall be entitled to vote at the special session of Convention for the election of a Bishop.

14. Each member of the clergy entitled to seat and vote in the Convention shall register at the desk of the Committee on Credentials, and his or her presence shall be checked against a roll furnished by the Bishop pursuant to the Canons of ECMN.

15. Each lay delegate representing a Congregation and entitled to seat and vote in the Convention shall register at the desk of the Committee on Credentials, and his or her presence shall be checked against a roll prepared based on certificates received from the Congregations.
Special Rules

16. Upon registration with the Committee on Credentials, a badge will be given to each registrant identifying the registrant as one or more of the following as applicable:
   a. A clergy member, including the Bishop, with seat and vote;
   b. A lay delegate representing a Congregation, with seat and vote;
   c. The Secretary, Assistant Secretary, Parliamentarian or Chancellor, as
d. A Representative for a nominee; or
e. A teller, usher or someone appointed by the Bishop to otherwise assist the Convention in conducting its business.

17. Only those persons to whom badges have been issued shall have a seat on the floor of Convention, i.e., the designated portion of the [area of the Convention location], and no person shall be admitted to the floor of Convention without his or her badge.

18. The President may make provision for a designated section of seating for alternates, guests, and credentialed members of the press. Members of the press seeking admission shall apply for credentials to the Committee on Credentials.

19. The doors shall be locked or guarded, and, except for emergencies, there shall be no ingress or egress from the floor of Convention during the balloting

20. Any voting delegate or clergy member temporarily departing from the Convention floor prior to adjournment must report his or her departure to the Committee on Credentials at the designated registration desk(s). Such a departure may only take place between ballots and may not take place after an election has occurred, until the required testimonials are signed.

21. In the case where a lay delegate needs to leave the Convention prior to an election, a duly certified and registered alternate delegate from the same congregation as the delegate may be seated as a delegate from that congregation with the approval of the Committee on Credentials.

22. No clergy member or lay delegate eligible to vote, but who failed to register, check-in, and receive credentials prior to the convening of the Convention, will be permitted to vote on the first ballot.

23. All electronic communication devices, including but not limited to pagers, cell phones, computers, and other communication devices and equipment, shall be muted or turned off in the Convention Hall, other than those in use by authorized officers of Convention for Convention business or otherwise as authorized by the President of Convention. There shall be no use of such devices for the communication of information pertaining to the process or progress of the Convention. These prohibitions shall apply to any communications including, but not limited to, the sending and receiving of text messages, voice messages, emails and pictures. These prohibitions shall apply to guests, alternate delegates and media.

24. The Standing Committee may, in its discretion, arrange for electronic streaming or other broadcasting of the election.

25. Written materials submitted by each nominee shall be provided to all members of Convention, and no nominating speeches shall be permitted at Convention. Other printed materials may be distributed on the floor of Convention only with the President's permission.
Special Rules

26. The vote shall be by ballot provided by VoteScan or a similar balloting organization approved by the Standing Committee. The ballot shall list all nominees for the office of Bishop in alphabetical order. The ballot shall have voting instructions on its face. In order to be valid, a ballot shall indicate a vote for one, and only one, nominee. There shall be no write-in votes; any ballot with a write-in will be included in the total of ballots cast, but the vote for the person written in will be invalid.

27. Voting for Bishop shall be in accordance with the Constitution of ECMN, Article 7-B-23. A concurrence of a majority of both Orders on the same ballot is necessary to elect.

28. There shall be a First Ballot for the election of Bishop, and successive ballots thereafter as necessary, until the Bishop is elected.

29. When the tellers have completed their counting of a ballot, the Assistant Secretary will notify the President who shall announce the results of the ballot to the Convention by reading out and visually displaying: (a) the total number of votes cast in the clerical order and the total number of votes necessary for an election in that order; and (b) the total number of votes cast in the lay order and the total number of votes necessary for an election in that order. Then the President shall announce the number of clerical votes and lay votes cast for each nominee.

30. The time permitted between ballots, as well as the order of silence, prayer, music, or other activity between ballots, shall be determined by the President of the Convention and shall be guided by the following:

   a. After the announcement of the results of the third ballot, if there be three ballots without an election, the President may declare a recess of at least thirty (30) minutes. If the announcement of the results of the third ballot is within twenty (20) minutes of the time on the agenda for lunch, the President may declare a recess of at least ninety (90) minutes to include lunch.

   b. Starting with the fifth ballot and thereafter, the President may declare a recess of at least twenty (20) minutes after the announcement of the results of every other ballot.

31. A nominee may withdraw in writing from the election at any time; or in person or by telephone or fax, or through his or her authorized representative to Convention. Any written, oral or telephonic withdrawal shall be delivered by the nominee or the nominee’s representative to the President of the Standing Committee and the President of Convention; provided that, if the President of Convention in consultation with the President of the Standing Committee and Chairperson of the Search Committee is satisfied as to the legitimacy of the withdrawal, the President may postpone or dispense with the written requirement of the withdrawal. Once a nominee has withdrawn, his or her withdrawal may not be rescinded; provided, however, that in the event a material error in voting occurs prior to the nominee’s withdrawal and a ballot is declared void, the President of Convention shall allow the nominee to rescind the nominee’s withdrawal.

32. The Secretary of Convention may order a recess of the Convention, with an order to re-convene at a time and place certain to resume balloting.
Special Rules

33. Immediately following the election, the Secretary of the Convention and the Standing Committee shall cause the notifications and testimonials required pursuant to Title III, Canon 11.3 to be obtained and delivered as required. The Rt. Reverend Bishop Brian Prior, together with the President of the Standing Committee and the Chairs of the Search and Transition Committees shall join together in officially notifying the Bishop Elect of his or her election. The President or Vice-President of the Standing Committee or their designee(s) shall be responsible for notifying all other candidates standing for election of the results of the election.

34. A motion to adjourn may be ruled out of order at the discretion of the President of Convention until a Bishop is elected and all testimonials have been duly signed and executed as certified by the Secretary as required by the canons of the Episcopal Church, Title III, Canon 11.3 and these rules.

35. It is the express intent of this Convention that any election of a nominee to be the X Bishop of ECMN is made in reliance upon full, truthful and complete disclosures by that nominee to the Search Committee and the Convention. If during the special session of Convention, the Standing Committee and the President of Convention are made aware of information from a credible source that a nominee has failed to provide full, truthful or complete disclosures, or has omitted to disclose any material facts, then the President shall instruct the Standing Committee to convene a meeting to discuss the matter with the nominee and his or her representative in consultation with the Chancellor and the Chairs of the Search and Transition Committees, and, if necessary, to then vote as to whether to withdraw its endorsement of the nominee's compliance with the Standing Committee's procedures and these rules. This process shall take place confidentially to the extent possible. If the Standing Committee votes to withdraw its endorsement of the nomination, then the nominee shall be given the opportunity to withdraw his or her nomination and the voluntary withdrawal shall be announced to Convention without comment. If the nominee chooses not to withdraw, the Standing Committee's vote to withdraw its endorsement of the nomination shall be announced to the convention without comment.

36. Members of Convention shall not have any conversations with members of the Press while attending Convention. The President or Vice President of the Standing Committee (as officers of the Standing Committee) shall be the official spokespersons for ECMN communications with the Press concerning this Episcopal election.

37. These Special Rules shall be effective when adopted by the majority vote of the 162nd Convention. Once adopted, they may not thereafter be suspended or amended except upon motion duly made and seconded, and approved by two-thirds of Convention.

As adopted by the 162nd Annual Convention of the Episcopal Church in Minnesota held at Bloomington, Minnesota on September 14, 2019.
Almighty and everliving God, source of all wisdom and understanding, be present with those who take counsel for the renewal and mission of your Church. Teach us in all things to seek first your honor and glory. Guide us to perceive what is right, and grant us both the courage to pursue it and the grace to accomplish it; through Jesus Christ our Lord. Amen.